

# **Session Meeting of The Downtown Presbyterian Church, November 18, 2018**

**Moderator:** Rev. Mike Wilson

**Present:** Rev. Wilson, Moderator; Elders Cary Gibson, Vickie Coffin, Dave Coleman, Debra Gentry, Michael Korak, Chuck Cardona, Justin Near, Jim Dickson, Jack Henderson – Clerk; Jeff Koontz – Treasurer

**Clerk:** Elder Henderson

1. **Opening prayer** – Prayer was offered by Elder Korak at 1:04pm
2. **Approval of Agenda** – Carried with unanimous voice vote.
3. **Approval of minutes of October 21 session meeting** – Correction to change notes from treasurer’s report from “\$10,00 – to \$10,000” This was a typographical error. The minutes with amendment was approved by unanimous voice vote.
4. **Moderator’s Report** – see accompanying report
5. **Treasurer’s Report** – The report is attached in session packet.
6. **Clerk’s Report** – Letter of transfer from Holly Kellar’s old church in Boston, MA. DPC will send letter of transfer to Woodland Presbyterian church for Heidi Hall. Clerk proposed Session members contacting him with their tasked individuals from rolls conversation and Clerk will make needed changes to rolls and report in next meeting. This is to save time during session meetings.
7. **Committee Reports** – Oral reports should be limited to items for action only.

Building & History – met November 6, see report – No motions for action.

Finance & Administration – met November 6, see report – No motions for action.

Personnel – met November 6, see report – No motions for action.

Hospitality – met October 24 - No motions for action.

Worship & Art – met October 22, see report - No motions for action.

Outreach – met November 4 - No motions for action

Christian Education - No motions for action.

Nominating Committee – 2019 Nominees: Mary Turner, David Maddox, Jim Hoobler.  
congregational meeting to elect them is set for December 2 after worship.

8. **Discussion of Contributor proposal** – The Contributor has proposed to relaunch as a bi-weekly newspaper and return all operations back to DPC. The proposal is included in the session materials. It was indicated that there is no deadline for DPC to give an answer and their current proposal is not finalized or fleshed out fully yet. Issues brought up with facilities usage and keeping volunteers and vendors to the potentially agreed upon spaces (parking, rooms, etc.). The need for clear and set parameters on building usage and access was discussed. There was consensus among Session that we are interested in the possibility of having the Contributor return, but we need to engage in detailed conversation and negotiation before any agreement is reached with them.
9. **Discussion of Capital Improvement plan** - The plan is detailed in session materials. This plan originated with Pastor Mike and Michael Korak. The plan includes accounting for a facility manager position on top of capital investments. Details for this plan come in part from many years of congregational input This would be paid from additional draws from endowment. Items came from previous discussions and feedback from congregations. Discussions covered priorities and the possibilities that these investments would pose. A motion was proposed to place an item on the 2019 budget for the beginning of the capital investment plan with revenue and expense of \$80,000. The motion was seconded and carried unanimously. A motion was proposed to establish a position of Transitional Facility Manager and to task the Personnel Committee with the job details. The motion was seconded and carried with 8 votes in favor and Elder Cardona abstaining.
10. **2019 budget discussion (this will be separate from the F&A report)** - Jeff Koontz presented a visual of the current draft budget.
11. **Continued Conversation around identity, mission and long-term goals, including**

**review of New Beginnings material, Mike's musings, etc.** – This was not addressed due to time.

12. **Examination of the rolls** – See Clerk's report (item 6).
13. **Next Meetings** Session: December 16, 2018. Prayer will be offered by Elder Henderson
14. **Closing Prayer** – Offered by Rev. Wilson at 4:06pm