

Session Meeting Agenda, March 17, 2018

Excused: Jim Hoobler

1. Opening prayer – Jack Henderson
2. Approval of Agenda
3. Attestation of approval of minutes from February 17, 2019
4. Moderator's Report – *see accompanying report*
5. Treasurer's Report
6. Clerk's Report
7. Committee Reports -- *Reports should be limited to items for action only.*

Building & History – *see accompanying report*

Education & Evangelism – *see accompanying report*

Finance & Administration – *see accompanying report*

Hospitality – *next meeting March 20*

Outreach – *see accompanying report*

Personnel -

Worship & Art – *see accompanying report*

Communications task force –

8. Grace on a Plate proposal – *meeting with GoaP March 27*
9. Further discussion of Capital Infrastructure Investment plan (if necessary)
10. Continued Conversation around identity, mission and long-term goals, including New Beginnings material, Mike's musings, October visioning session, etc.
11. Next Meetings
Session: April 14, 2019
12. Closing Prayer

Pastor's Report (Mike Wilson)
February 18 – March 16, 2019

Worship services: 5; 4 sermons (Scot Robinson preached on March 10 and this includes Ash Wed.)

Visits, including hospital, coffee, breakfasts and lunches: 6

Tuesday Bible Study: 3

Saturday breakfast: 3

Meetings/Events:

- Worship & Arts committee meeting
- Hospitality committee meeting
- Education and Evangelism meeting
- Finance & Admin. and Building & History meeting
- Moderated Bellevue PC session
- Bellevue Administrative Commission meeting
- CPM meeting
- Presbytery nominating task force meeting
- Contributor fundraiser – opening prayer
- Downtown Partnership Public Space meeting
- Presbytery meeting – new EP announcement

Pastoral expenses – approx. >\$200

Vacation & Study Leave:

- Vacation – April 22 – 28 (Scot Robinson preaching on 4/28)
- Additional Sunday out – May 12 (niece's bat mitzvah in South Dakota) I'll just be gone from Friday to Sunday. Preacher TBD

Joint Meeting of the Finance
and Building and History Committees
March 10, 2019

Downtown Presbyterian Church

- I. Building and History
 - a. Restrooms of the second floor! **Everything in this section will be covered in more detail in Session with the report from our Building Admin (Mike Korak). Industrial architects are being consulted for the changes that we'd like to cover. We are talking about a total renovation. Right now, it's a \$30,000 estimate.**
 - b. WiFi! **It kinda stinks right now. From AT&T we get 18 mb. Comcast is offering a deal with a three year contract that would include 3 phone lines, two IPs and different tiers of speeds. Google Fiber is NOT an option. Mike K. is investigating our options.**
 - c. Coffee! **Mike K. is investigating our options with Bunn and Fetco. Both companies are related, but the latter is the cheaper (think Cadillac versus Chevrolet). It'll be direct coffee making, brewed into thermal pods. We have a plumbing connection/friend that will be able to help us out. It's a fairly simple job. We hope. The estimate is \$2,500. And we might be able to re-use the holy water pond under our building in it as well! Ok, just kidding.**
 - d. Rerouting the holy water: **Currently, we blast water down the alley/green space. Our plumbing friend Craig will be able to re-route it straight to the city water grate. \$300! Thanks, Craig!**
 - e. Chapel! **To remove the pews, take out the carpeting, re-do the floors (original oak!), renovate the stage is \$15,000. But we are shopping around for multiple estimates. The balcony will stay as it is. Nothing is finalized at this point. And where will the pews go? They aren't original to the building. That will be a Session discussion about what direction we want to take in "re-purposing" the space.**
- II. Finance and Administration
 - a. Finance update
 - i. Current operating account balance as of 3/9/19: \$45,127.86: This total reflects a \$20,000 draw (requested and approved by email) with a future \$10,000 draw to come. **Thanks to you all for the quick responses! And thanks to David Maddox for transferring the funds.**
 - ii. Treasurer's Report: **SunTrust sent out the statement this week and Jeff will analyze it. We're ok for now!**
 - iii. Account Analysis Fee? I know it's only \$15, but isn't counting what banks are supposed to do? **This is more about where the balance is as opposed to just counting our money for us. And what changes will happen when BBT and SunTrust merge? We'll have to see how that works out.**
 - b. Miscellaneous **Nothing to mention!**
- III. Next meeting? April 28, 2019? I know it's a little bit later than usual, but...

In attendance: Chuck Cardona, Mike Korak, Pastor Mike Wilson, David Maddox, Jeff Koontz, Pam Swoner

Downtown Presbyterian Church

Worship & Arts Committee

February 25, 2019

Meeting notes

In attendance: Megan Lightell, Richard Feaster, Nina Cardona, Dixie Williamson, William Taylor, Jodie O'Regan, Edward Cardona, Mike Wilson, David Maddox

Art Studios

- Reviewed preparations for March Art Crawl. Megan will be there to help Poesis get set up, Lauryn has David's cell number in case of problems also.
- Will start interviewing for new studio artists. We have 4 applications so far, may get one more. Initial interviews will include Edward, Nina, Justin and David. We had a brief discussion of selection criteria: want someone who will use the space and seems aligned with us as a community, and who will balance fit with the other artists plus diversity and variety. After the DPC member committee selects finalists, we will set up a time for them to meet the artists and get their feedback.
- Insurance. New insurance carrier (Brethren Insurance) wants artists to have individual liability policies. David will initiate process to find an option.
- Meetings. After this meeting, rather than having the artists attend the W&A meeting, David will meet with them separately for planning and coordination, and the artists will have representatives at the W&A meeting when there are topics that need dialogue between the artists and the rest of the committee.

Lenten Planning

Roughly in order of occurrence

- Ash Wednesday: will be similar to previous years. Simple meal at 6:00, service at 7:00. Scot, Dixie and Nina will serve as liturgists
- Sanctuary: After Ash Wednesday, we will make a few changes in the Sanctuary to signal the Lenten season—we will remove the tablecloth from the candle station, the artwork next to the table, and will drape some black fabric on the pulpit.
- Stations of the Cross: we will do this again this year, for the most part recreating the stations done last year. David will follow up to find the materials from last year, will follow up with people as need to revise or recreate them, and will install ca. March 9.
- Banner for Lenten services: David to follow up to see if we already have a usable banner.
- March 3: need 3 communion servers. JuveNiles will be singing.
- March 17: Visiting choir from Buena Vista College. William will find out what else they need (possibly lunch).
- March 23: rehearsal for March 24 instrumental group. Mike has identified a number of musicians from the congregation who will play. Will focus on counting off pieces, ending them, number of repetitions. Nina will help with directing the group so Mike doesn't have to wear too many hats during the service.
- March 24: Chanty/Singy service (formerly known as Taize style service). Most of music will be congregational singing with the instrumental group, pieces drawn from the Awakening Soul conference among other sources. Adult choir will sing the offertory. Instrumental group will have a short rehearsal before service, will coordinate with William for use of Sanctuary and people who are in choir.
- April 7: pieces in memory of Dixie's sister—Eric Near composition. Need 3 communion servers
- April 13: Choir rehearsal from 10-noon.
- April 14: Palm/Passion Sunday. Will start service with the congregation seated. Mike will start introductions and the kids will start the service with a short enactment of the entrance to Jerusalem. Then the opening hymn

will start (choir will continue current practice of sitting in pews at beginning, singing in the aisles, then processing into the choir loft). After the regular order of worship, except no service, the Passion from Luke will be read by a series of readers organized by Scot. The reading will break after Jesus's words to the thieves and the choir will perform Jodie's piece "Forsaken" which is based on Psalm 22. Then readings will continue with the narrative of Christ's death. For the offering, we may have just an organ solo which William can extend or contract as needed to collect the offering.

- April 18: Maundy Thursday. Will include footwashing and communion. Need one more communion server.
- April 21: Easter Sunday. Need 8 communion servers. May incorporate Chris Szalaj on cello, possible as part of a string ensemble—William will continue conversations with him. JuveNiles will sing. David will follow up with Irene Wills about Easter lilies.

Responding to Luke

- David will follow up with New Dialect to see if there is any overlap with their performance for April Art Crawl
- Nina and Justin are going to paint a labyrinth on a drop cloth. Need to think about how to use that.
- Prayer table: might do something with finger prints (and stamps)
- Banners at back of sanctuary: removed the purple banners and will not have anything up during Lent. The system for hanging materials is good and we would like to keep using it. Nina will think about what might go up there next, possibly something for Pentecost.
- Candle table: Mike will talk to Suzie about helping the kids place candles more carefully to allow more people to add candles. David will look for a different-shaped receptacle. Perhaps longer and narrower.
- One of the potential new Poesis artists, Erica Joy Johnson (in current show), is working on interesting ideas about the theological implications of intergenerational trauma for communities of color. As David works with the new Poesis artists, he will see if there is the possibility for some collaboration with her.
- David expressed his desire for all of us to think about how to make the art studio program have more impact on the rest of the DPC community. This includes thinking about getting people in the congregation more aware of the Browsing Room shows, but also more indirect things such as incorporating discussions of art into education (and related) programs.

Next meeting will be Monday, March 25 at 6:00, at the church

Education & Evangelism (*Dave Coleman and Justin Near*)

Dave & Justin had a brainstorming meeting in February and from that meeting presented some ideas to Pastor Mike, Suzie, and Scot. We saw three main areas of time that could be useful and determined that each is representative of a different audience (with crossovers, of course) - Sunday morning/Sunday School, evenings, and daytime hours. Corresponding ideas with each of those included: parable/testimonial Sunday School sessions led by individuals (one individual teaching one class); an evening series of guest speakers providing a range of topics but perhaps particularly focuses on social justice and other immediate areas of community concern; and a possible simple daytime meditation/worship.